**SENIOR / PRINCIPAL PLANNER**

Central Alabama Regional Planning & Development Commission is now accepting applications for a full-time Senior Planner position. This position is responsible for the collection of data for, and the development of, plans and other professional documents as well as providing technical assistance in the administration of these documents.

**Typical Functions**

* Performs advanced professional work related to variety of planning assignments
* Manages complex planning studies, development applications and reviews consultant proposals
* Develops project budgets, administers bidding process, verifies contract expenditures and compliance
* Conducts research and prepares statistical reports on land use, physical, social & economic issues
* Provides professional planning assistance to member communities on varied land use projects, zoning and development.
* Develops transportation plans, studies and analyses on regional basis
* Works in regional program areas relating to natural/water resources planning, community development, hazard mitigation, and others
* Performs field inspections to gather data relevant to the development review process and/or to verify that development projects comply with approved plans
* Schedules and conducts meetings with advisory boards and elected officials
* Attends substantial number of evening and weekend meetings
* Supervises junior planners and GIS Technicians within organization

**Typical Knowledge**

* Advanced knowledge of the philosophies, principals, practices & techniques of planning
* Well-developed knowledge of one or more planning disciplines, such as urban design, affordable housing, economic development or land use
* Knowledge and experience in construction processes
* Knowledge of principles, methodology, practices of research and data collection
* Knowledge of effective writing techniques
* Knowledge of computer hardware and software programs, which include Microsoft Office, Internet applications, and GIS

**Typical Skills**

* Excellent oral and written communication skills for preparing and presenting planning reports and projects
* Excellent interpersonal skills for facilitating relationships with elected/appointed officials or other decision-makers
* Creative problem-solving skills to gather relevant information to solve less well- defined planning problems
* Group facilitation skills for use with community workshops
* Ability to work on several projects or issues simultaneously
* Ability to provide effective supervision and staff management
* Ability to manage projects effectively and meet firm deadlines

**Minimum Qualifications**

Senior / Principal Planner position requires a master's degree in planning or related field and five years of professional planning experience. Supervisory experience may be required or preferred. AICP Certification is preferred.

Salary Range: $45,366 to $63,994. Salary and position classification based on education and experience. Send resume with cover letter to: Executive Director, CARPDC, 430 South Court, Montgomery, AL 36104 or E-mail [gclark@carpdc.com](mailto:Gclark@carpdc.com)