**REQUEST FOR STATEMENTS OF QUALIFICATIONS**

**CITY OF ANNISTON**

**COMPREHENSIVE/MASTER PLAN**

The City of Anniston is seeking to contract for the professional services of a firm/team who will develop along with the city and its planning commission, a comprehensive/master plan. The plan/task will be developed as a start-up document and not an update to an existing comprehensive/master plan. The city prepared and adopted a detailed community participation based strategic plan in July 2014. The plan will be developed to address the areas of social, cultural and economic development in addition to focused areas set forth by city leaders, citizens and stakeholders within the public and private sectors. The goal is to prepare and adopt a plan leading to policy development to guide Anniston’s future for the greater good and its quality of life.

Any interested firm/team should submit a letter to the City of Anniston expressing an interest in providing this service including; (1) the overall profile of the firm/team and the types of services, generally provided to clients; (2) qualifications of the staff and other personnel assigned to the work associated with the plan’s development; (3) Brief examples of work relevant to the services described as the task.

Supplemental material relative to client references, project lists and descriptions and other material may be included in a response to this request for qualifications however, the total number of pages shall not exceed a total of 25 prepared in letter form, inclusive of any supplementary information, supporting the three items listed in the paragraph above.

Please respond no later than November 20, 2020, 5:00 CT. Please provide 2 (two) hard copies. An electronic copy of the submission is also required.

Please send to:

Mr. Toby Bennington, AICP

Director, Planning and Economic Development

City of Anniston

P.O. Box 2168

Anniston, AL 36202

4309 McClellan Blvd

Anniston, AL 36201

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